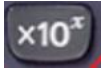

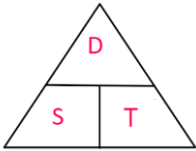
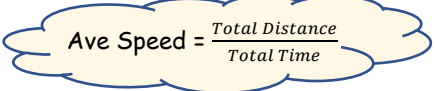
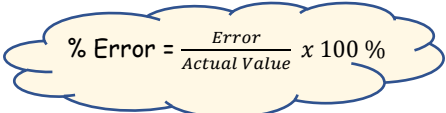


## Topic 1: Arithmetic

### 1) The Basics:

<p><b>a) Converting Units:</b></p> <p><b>Steps:</b></p> <ol style="list-style-type: none"> <li>Write the conversion with the unit you want on the right.</li> <li>Get a 1 on the left-hand side, by dividing both sides.</li> <li>Multiply both sides to get the value you want.</li> </ol> <p><b>Example:</b> If 1 inch = 2.54 cm, how many inches in 40cm?</p> <p>Step 1: Put inches on the right  <math>2.54\text{cm} = 1\text{ inch}</math></p> <p>Step 2: Get a 1 on the left-hand side  <math>1\text{cm} = \frac{1}{2.54}\text{ inches}</math> (dividing both sides by 2.54)</p> <p>Step 3: Multiply both sides  <math>40\text{cm} = \frac{1}{2.54} \times 40 = 15.75\text{ inches}</math></p>	<p><b>b) Types of Numbers:</b></p> <ul style="list-style-type: none"> <li><b>Natural (N):</b> Positive Whole Numbers: e.g. 1, 2, 3, .....</li> <li><b>Integers (Z):</b> Positive and Negative Whole Numbers: e.g. -3, -2, -1, 0, 1, 2, 3, .....</li> <li><b>Real (R):</b> All numbers: e.g.s -3, -1.4, 0.2, 6, <math>7/2</math>, <math>\sqrt{8}</math>.....</li> <li><b>Rational (Q):</b> Numbers that <b>can</b> be written in the form <math>\frac{a}{b}</math> e.g.s -5, 3, <math>1/2</math>, <math>-9/4</math>.....</li> <li><b>Irrational:</b> Numbers that <b>cannot</b> be written in the form <math>\frac{a}{b}</math> e.g.s <math>\sqrt{3}</math>, <math>\sqrt{2}</math>, <math>\pi</math>.....</li> <li><b>Prime:</b> A natural number bigger than 1 with only itself and 1 as divisors. e.g.s 2, 3, 5, 7, 11, 13, 17.....</li> <li><b>Composite:</b> A number that is not prime. e.g.s., 6, 9, 15, 20</li> </ul>
<p><b>c) Rounding:</b></p> <p><b>Rounding to Decimal Places:</b></p> <ul style="list-style-type: none"> <li>To round to 2 decimal places, we look at the 3rd number after the decimal point. <ul style="list-style-type: none"> <li>If it's 5 or more we round UP the 2nd number</li> <li>If it's 4 or less we round DOWN the 2nd number</li> </ul> </li> <li>Similar approach for rounding to other decimal places</li> </ul> <p><b>Examples:</b> i) 4.768 = 4.77 ii) 3.2745 = 3.27</p> <p><b>Rounding to Significant Figures:</b></p> <ul style="list-style-type: none"> <li>To round to 3 significant figures, we look at the 4<sup>th</sup> significant figure. <ul style="list-style-type: none"> <li>If it's 5 or more we round UP the 3<sup>rd</sup> number and replace subsequent numbers with 0s</li> <li>If it's 4 or less we round DOWN the 3<sup>rd</sup> number and replace subsequent numbers with 0s</li> </ul> </li> </ul> <p><b>Examples:</b> i) 132,421 = 132,000 ii) 0.00472543 = 0.00473</p>	<p><b>d) Scientific Notation</b></p> <p><b>Notes:</b></p> <ul style="list-style-type: none"> <li>A number is in scientific notation if it's in the form <math>a \times 10^n</math>, where 'a' has to be between 1 and 10.</li> </ul> <p><b>Examples:</b> i) <math>3400 = 3.4 \times 10^3</math> ii) <math>0.004 = 4 \times 10^{-3}</math></p> <ul style="list-style-type: none"> <li>On a Casio calculator the button you will need to type in numbers in scientific notation is:</li> </ul>  <ul style="list-style-type: none"> <li>To type in <math>7 \times 10^4</math>, press "7" and the button above and then "4"</li> <li>To convert numbers into scientific notation on your calculator: <ul style="list-style-type: none"> <li>Type in the number and press = to enter it on the screen.</li> <li>Press "Shift" + "Mode" and select "Sci" from the menu.</li> <li>Then press "0".</li> </ul> </li> </ul>
<p><b>e) HCF/LCM using Prime Factors:</b></p> <p><b>Notes:</b></p> <ul style="list-style-type: none"> <li>When asked to find the HCF and LCM of 2 numbers using <b>prime factors</b>, use your calculator to find the prime factorisation of both numbers.</li> <li>Type in the number first and then press Shift + Button below.</li> </ul>  <ul style="list-style-type: none"> <li>For <b>HCF</b>: pick the <b>lowest</b> power of each prime number.</li> <li>For <b>LCM</b>: pick the <b>highest</b> power of each prime number.</li> </ul> <p><b>Example:</b> Find the HCF and LCM of 60 and 80.</p> <p>Using calculator:  <math>60 = 5^1 \times 3^1 \times 2^2</math>      <math>80 = 2^4 \times 5^1</math></p> <p><b>HCF:</b></p> <ul style="list-style-type: none"> <li>Lowest Power of 2 is <math>2^2</math></li> <li>Lowest Power of 3 is <math>3^1</math>.....but <math>3^1</math> doesn't go into 80 so we exclude this</li> <li>Lowest Power of 5 is <math>5^1 \Rightarrow</math> HCF of 60 and 80 is <math>2^2 \times 5^1 = 20</math></li> </ul> <p><b>LCM:</b></p> <ul style="list-style-type: none"> <li>Highest Power of 2 is <math>2^4</math></li> <li>Highest Power of 3 is <math>3^1</math></li> <li>Highest Power of 5 is <math>5^1 \Rightarrow</math> LCM of 60 and 80 is <math>2^4 \times 3^1 \times 5^1 = 240</math></li> </ul>	<p><b>f) Speed, Distance and Time:</b></p> <p><b>Notes:</b></p> <ul style="list-style-type: none"> <li>For all speed, distance and time calculations remember: "Dads Silly Triangle"</li> </ul>  <p>If you want <b>Distance</b>, you cover the <b>D</b> in the triangle, so:  <math>D = S \times T</math> (Units are usually m or km)</p> <ul style="list-style-type: none"> <li>If you want <b>Time</b>, you cover the <b>T</b> in the triangle, so:  <math>T = D / S</math> (Units are usually secs or hrs)</li> <li>If you want <b>Speed</b>, you cover the <b>S</b> in the triangle, so:  <math>S = D / T</math> (Units might be m/s or km/h)</li> </ul> <ul style="list-style-type: none"> <li>Average speed can be calculated using:</li> </ul>  <ul style="list-style-type: none"> <li>Take care with units of time also. Remember 1hr 45mins = 1.75hrs and 90mins = 1.5hours.</li> </ul>
<p><b>g) Errors:</b></p> <ul style="list-style-type: none"> <li>The error is the difference between the estimated/measured value and the actual value.</li> </ul> 	<p><b>h) Tolerances:</b></p> <ul style="list-style-type: none"> <li>The greatest variation in a measurement that can be allowed. To calculate it add/subtract one half of the precision of the measuring instrument to both sides.</li> </ul> <p><b>Example:</b> Ruler with precision of 0.3cm used to measure a table of length 200cm.</p> <p><math>\Rightarrow</math> Tolerance interval = <math>200 \pm \frac{0.3}{2} =</math> between 199.85 and 200.15</p>

### i) Ratio

#### Notes:

- Ratio shows how to break up a quantity proportionally.
- When given a ratio, add the values in the ratio together to get the total number of parts the quantity is being broken into.
- Write down the fraction each person gets.

**Example:** Divide €200 between Alan and Brian in the ratio 3:2.

3:2 means there are  $3 + 2 = 5$  parts

=> Alan gets  $\frac{3}{5}$  and Brian gets  $\frac{2}{5}$

=> Alan gets  $\frac{3}{5}$  of €200 = €120

and Brian gets  $\frac{2}{5}$  of €200 = €80

### j) Foreign Exchange

#### Steps:

1. Write the conversion with the currency you want on the right.
2. Get a 1 on the left-hand side, by dividing both sides.
3. Multiply both sides to get the value you want.

**Example:** If €1 = \$1.32, how many euro would you get for \$200?

Step 1: Put euro on the right

$$\$1.32 = \text{€}1$$

Step 2: Get a 1 on the left-hand side

$$\$1 = \text{€} \frac{1}{1.32} \quad (\text{dividing both sides by } 1.32)$$

Step 3: Multiply both sides

$$\$200 = \frac{1}{1.32} \times 200 = \text{€}151.52$$

## 2) Percentages/Profit/Loss/VAT:

### a) Percentages:

**To find the percentage of a number:**

**Example:** Find 24% of 250.

Method 1: Calculate  $\frac{24}{100} \times \frac{250}{1} = 60$

Method 2: Multiply 250 by 0.24 = 60

**To find the total when given percentage:**

**Example:** 25% of the marks in an exam are going for the practical part. If there are 50 marks for the practical, how many marks is the whole exam worth?

Steps:

1) Let % = value you're given

$$25\% = 50$$

2) Find what 1% represents by dividing both sides

$$1\% = \frac{50}{25} = 2$$

3) Find 100% by multiplying by 100:

$$100\% = 2 \times 100 = \text{200marks}$$

**Note:**

In this particular example, we could also have just multiplied 50 by 4, as 25% represents  $\frac{1}{4}$  of the total marks

### b) % Profit / Loss / Discount / Increase:

$$\% \text{ Profit or Mark-Up} = \frac{\text{Profit}}{\text{Cost Price}} \times 100 \%$$

$$\% \text{ Profit Margin} = \frac{\text{Profit}}{\text{Selling Price}} \times 100 \%$$

$$\% \text{ Loss} = \frac{\text{Loss}}{\text{Cost Price}} \times 100 \%$$

$$\% \text{ Discount} = \frac{\text{Discount}}{\text{Cost Price}} \times 100 \%$$

$$\% \text{ Increase} = \frac{\text{Increase}}{\text{Original}} \times 100 \%$$

### c) VAT:

**VAT excluded:**

**Example:** Bill comes to €120. Find final bill with 13.5% VAT.

$$\text{VAT} = 13.5\% \text{ of } 120$$

$$= 120 \times 0.0135 = \text{€}16.20$$

$$\Rightarrow \text{Final Bill} = \text{€}120 + \text{€}16.20 = \text{€}136.20$$

**VAT included:**

**Example:** Bill including VAT comes to €340.50. Find bill without VAT, if VAT is 13.5%.

$$\text{Bill} + \text{VAT} = \text{€}340.50$$

$$\Rightarrow 113.5\% = \text{€}340.50$$

$$\Rightarrow 1\% = \text{€}3$$

$$\Rightarrow 100\% = \text{€}300$$

## 3) Income Tax:

### a) Income Tax Terminology:

- **Gross Income:** total pay someone gets before any taxes or deductions are taken
- **Net Income:** Take home pay or pay that we get after all taxes and deductions
- Rates Of Tax: **Higher Rate** (usually about 42%) and **Standard Rate** (usually about 20%)
- **Standard Rate Cut-Off Point:** Anything you earn up to this is taxed at the standard rate of tax
- **Gross Tax:** Total tax owing to the government before credits are deducted
- **Tax Credits:** Money deducted from the gross tax
- **Tax Payable:** Tax that you actually pay after credits have been subtracted
- **Statutory Deductions:** Payments that you have to make to the government e.g. income tax (P.A.Y.E.)
- **Non-statutory Deductions:** Voluntary deductions that somebody pays e.g.s trade union fees or health insurance

### b) Answering Questions:

- The questions are nearly always made up of 3 parts:
  - **Part 1:** Calculation of Gross Tax by adding...  
Tax @ Lower Rate + Tax @ Higher Rate
  - **Part 2:** Calculation of Tax Payable using the equation  
Tax Paid = Gross Tax - Tax Credits
  - **Part 3:** Working out Net Income by taking off all deductions including Tax Paid, USC and PRSI (See below), Union Fees, Health Insurance etc.

### c) USC/PRSI:

**USC:** Have to be given the rates and bands. Sample calc below:

- 2% of the first €10036 = €200.72

- 4% of the next €5980 = €239.20

- 7% on the balance of income => need to subtract (10036 + 5980) from Gross Income and then get 7% of that figure

**PRSI:**

- Usually in class A, €127/week is free of PRSI deductions  
=> €127 x 52 = \$6604 (needs to be taken from gross income)
- Then pay 4% on the remainder of your income.

#### 4) Compound Interest/Depreciation:

##### a) Terminology:

- **Principal:** Amount of money invested or borrowed
- **Interest:** Money added by the bank
- **Rate:** what percentage the interest is added at
- **Amount or Final Value:** The value of money at the end of the term it has been borrowed or invested for.

##### c) Depreciation: (items losing value)

- The formula on the right can be used for Depreciation problems.....just replace the '+' with a '-'.....see below.
- The rate must be the same each year to use the formula.

$$F = P(1 - i)^t$$

where **F** is the Final value, **P** is the starting value, **i** is the Rate of Depreciation as a **decimal** (e.g. 2.5% = 0.025) and **t** is the time in years.

##### b) Answering Compound Interest Questions:

**Method 1:** Used if rates change from year to year or payments/withdrawals are being made between years

- Lay out Year 1, Year 2, Year 3 etc.
- Work out interest each year and add to Principal at start of the year

**Method 2:** Formula

$$F = P(1 + i)^t$$

See Tables  
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where **F** is the Amount, **P** is the Principal, **i** is the Rate of Interest as a **decimal** (e.g. 3% = 0.03) and **t** is the time in years the money is invested/borrowed for.

#### 5) Household Bills:

##### Notes:

- With utility bills (e.g.s. gas, electricity, water) there is usually a unit rate i.e. a charge per unit used
- To calculate the units used, subtract the previous units reading from the current units reading
- With many bills there is also a standing charge that has to be added on.
- VAT is also added to the bills.
- With Gas Bills, there is also a Carbon Tax that needs to be added on.

**Example:** Calculate the cost of electricity if the previous meter reading was 21310 and the current reading is 21836, with a standing charge of €21.60. The cost per unit is €0.15 and VAT of 13.5% is added on.

$$\begin{aligned} \text{Units used} &= \text{Current Reading} - \text{Previous Reading} \\ &= 21836 - 21310 = 526 \text{ units} \end{aligned}$$

$$\text{Cost for electricity} = 526 \times €0.15 = €78.90$$

$$\text{Standing Charge} = €21.60$$

$$\Rightarrow \text{Total Before VAT} = €78.90 + €21.60 = €100.50$$

$$\text{VAT} = 13.5\% \text{ of } €100.50 = €13.57$$

$$\Rightarrow \text{Final Bill} = €100.50 + €13.57 = €114.07$$